



Citizens Oversight Committee
Kentfield School District
June 15, 2016, 5:00 p.m.
District Board Room
750 College Avenue
Kentfield, CA

750 College Avenue
Kentfield, CA 94904
(415) 458-5130
Fax (415) 458-5138
Liz Schott,
Superintendent
www.kentfieldschools.org

Board of Trustees

Juli Kauffman
Ashley Paff
Cynthia Roenisch
Heather McPhail Sridharan
Quoc Tran

Bacich Elementary School

699 Sir Francis Drake Blvd.
Kentfield, CA 94904
Sally B. Peck, Principal
(415) 925-2220
Fax (415) 925-2226

Kent Middle School

800 College Avenue
Kentfield, CA 94904
Skip Kniesche, Principal
(415) 458-5970
Fax (415) 458-5973

1. Acceptance of the minutes of the past meeting
 2. Old business
 3. Review of documents as provided for in the Allan Berland April email to committee and Liz Schott*
 4. Proposed bond counsel discussions with person most knowledgeable at the offices of bond counsel, if any
 5. Committee report revisions
 6. Brown Act and Committee protocols;
 7. New business including Allison Salzer's suggestions
 8. Next meeting date
 9. Close
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- I. Review the documentation concerning the obligations undertaken by the District to carry out the purposes of Measure D. This includes the contracts with the bond issuer, architects, project administrators, lawyers, auditors, consultants and vendors;
 - II. Make a determination the foregoing obligations are only related to carrying out the purposes of Measure D, and not for teacher or administrative salaries or school operating expenses, or the professional polling project undertaken by the District, and that the legal proceedings and claims noted in the audit as commitments and contingencies are not related to Measure D;
 - III. Review the distribution requirements under these contracts, i.e. the progress payment schedules/bills;
 - IV. Confirm that the payments were made as required;
 - V. Correlate the flow of bond funds, interest and investment returns from the County Treasurer or bond trustee accounts or District depository accounts with the foregoing payments;
 - VI. Determine the balance of bond funds as of the date of our report and correlate it with the balance reported in the audit; and
 - VII. Any differences in the revenue and expenditure amounts should be discussed, and, if possible, resolved with the District and its auditor. Any unresolved differences should be set forth in our report.