



Citizens Oversight Committee  
Kentfield District Office  
January 11, 2017; 4:00 p.m.  
Minutes

Meeting called to order at 4:05 p.m. by committee chair Renee Marcelle.

Attending: Allison Salzer, Renee Marcelle, Allan Berland, Deb Fletcher, Ross McKenna, Greg Feller, Dan Calahorro, Barbara Johnson (staff), Liz Schott (staff), Justin Walling (project manager), Habbas Nassar (auditor), Kelley Owens (attorney), by telephone.

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Liz Schott,  
Superintendent  
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1. The Agenda was approved.
2. The October 27, 2016 minutes were amended as follows:

*8. Committee Member Reports – Allan Berland shared with the committee a conversation he had with the County Counsel regarding Citizens Oversight Committees Requirements and Guidelines, and provided an article regarding duties of the COC prepared by Bowie, Arneson, Wiles & Giannone. Renee Marcelle requested that this item be continued to the January meeting, and time was added to that meeting to accommodate the discussion. Greg Feller asked Allan Berland to provide a list of actions he is recommending the Committee undertake to fulfill its duty. This way the Committee can discuss specifics and come to consensus on how it wishes to reach its conclusions.*

4. Auditor's report. Habbas Nassar, the District's auditor, presented the annual June 30, 2016 Financial and Performance audits of the Measure D bond proceeds to the committee.
5. Lease Leaseback explanation. Kelley Owens (via phone) of Fagen, Friedman, Fulfroost explained to the Committee the project delivery method – Lease Leaseback - chosen by the Board of Trustees for the Measure D construction projects. Handouts from her presentation are attached to these minutes.
6. A Measure D bond projects update was given by Justin Walling, Project Manager. Plans have been submitted to the Division of State Architect for modernization projects on both campuses. Lathrop, the construction company chosen by the Board of Trustees, is working on proposals from prefab contractors for the new classroom building at Kent.
7. Committee Member Reports – Allan Berland shared with the committee the list of actions based on his email communication dated January 5, 2017 requested at the last meeting that he is recommending the Committee undertake to fulfill its duty. The Committee took a vote on whether or not they agreed to perform the actions Mr. Berland outlined. The vote was one in favor of the list (Berland), and six opposed (Marcelle, Calahorro, Feller, Fletcher, McKenna, Salzer).
8. Next meeting date:  
April 5, 2017 (annual report developed)
9. The meeting adjourned at 6:00 p.m.