KENTFIELD SCHOOL DISTRICT MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 09, 2016 5:00 PM

KENTFIELD SCHOOL DISTRICT OFFICE
750 COLLEGE AVENUE
KENTFIELD, CA 94904

Closed Session: 4:15 p.m.
Regular Meeting: 5:00 p.m.

Attendance Taken at 4:15 PM:

Present:
Ms. Juli Kauffman
Ms. Heather McPhail Sridharan
Ms. Ashley Paff
Ms. Cynthia Roenisch
Mr. Quoc Tran

A. CALL TO ORDER - 4:15 PM

1. Board Members

B. PUBLIC COMMENT ON CLOSED SESSION ITEMS - 4:16 PM

1. Public Comment

Minutes:
No one addressed the Board during Closed Session Public Comment.

C. RECESS TO CLOSED SESSION

1. RECESS TO CLOSED SESSION DURING THIS MEETING TO CONSIDER AND/OR TAKE ACTION ON THE FOLLOWING ITEMS:

a. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION- Pursuant to Government Code 54956.9(a) KSD vs MCOE. Case #CIV 1303105

b. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Pursuant to Government Code 54956.9(b). Significant exposure to litigation. One case.

c. CONFERENCE WITH LABOR NEGOTIATOR - Pursuant to Government Code 54957.6. Name of Agency Negotiator: Liz

Schott, Superintendent. Employee Organization: KTA

d. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/AND/OR REASSIGNMENT, Pursuant to Government Code 54957.

D. CONVENE TO OPEN SESSION/PUBLIC MEETING - 5:00 PM

Minutes:
Board President, Juli Kauffman, called the meeting to order at 5:15 PM.

E. OPENING PROCEDURES

1. Pledge of Allegiance

2. Approval of Agenda, Strategic Plan Highlights and Review Norms

Motion Passed: Passed with a motion by Mr. Quoc Tran and a second by Ms. Ashley Paff.

Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

F. REPORT FROM CLOSED SESSION

Minutes:
The Board had nothing to report from Closed Session.

G. PUBLIC COMMENT - 5:05 PM

1. Public Comment

Minutes:
No one addressed the Board during Public Comment.

H. CONSENT ITEMS

1. Consent Calendar

Minutes:
The Board approved the Consent calendar with one amendment: Item # H1e, Steve and Kate's Facilities Application, was pulled from the calendar in order to determine the rental fee.

Motion Passed: Passed with a motion by Ms. Ashley Paff and a second by Ms. Heather McPhail Sridharan.

Yes Ms. Juli Kauffman

Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

a. Minutes

1. Action: Consider the approval of the Meeting Minutes from the Regular Board Meeting on January 12, 2016.

2. Action: Consider the approval of the Meeting Minutes from the Closed Session Meeting on January 12, 2016

3. Action: Consider the approval of the Meeting Minutes from the Special Board Meeting on January 15, 2016

4. Action: Consider the approval of the Meeting Minutes from the Special Board Meeting on January 20, 2016.

b. Human Resources

1. Action: Consider the approval of the retirement of Anna Minton effective June 10, 2016.

2. Action: Consider the approval of the resignation of Lily Allen-Hughes effective June 10, 2016.

3. Action: Consider the approval of the resignation of Jerene Donovan effective June 10, 2016.

4. Action: Consider the approval of the resignation of Erin Hames effective June 10, 2016.

5. Action: Consider the approval of a Leave of Absence for Virginia DiGirolamo effective January 18, 2016 through May 13, 2016.

6. Action: Consider the approval of the request of a 1.0 FTE Leave of Absence for Joyce McDonald-Toy for the 2016-17 school year.

7. Action: Consider the approval of the request of a 0.5 FTE Leave of Absence for Elizabeth Teasdale for the 2016-17 school year.

8. Action: Consider the approval of the continuation of a 0.2 FTE Leave of Absence for Kerri Baetkey for the 2016-17

school year.

9. Action: Consider the approval of the continuation of a 0.2 FTE Leave of Absence for Lisa Moretti for the 2016-17 school year.

10. Action: Consider the approval of the continuation of a 0.2 FTE Leave of Absence for Reed Maltzman for the 2016-17 school year.

11. Action: Consider the approval of the continuation of a 0.5 FTE Leave of Absence for Janeen Swan for the 2016-17 school year.

12. Action: Consider the approval of the continuation of a 1.0 FTE Leave of Absence for Fran Yang for the 2016-17 school year.

13. Action: Consider the approval of the hiring of Jessica Lincoln, Paraprofessional at Bacich Elementary School, for the 2015-16 school year.

c. Finance

1. Action: Consider the approval of the CARS II report.

2. Action: Consider the approval of a proposal from Associated Valuation Services for the Kentfield School District fixed assets inventory reporting.

3. Action: Consider the approval of a contract with Stephen Roatch Accountancy Corporation for the audit of the Kentfield School District's Measure D Bond Fund for fiscal year ending June 30, 2016.

4. Action: Consider the approval of a contract with Stephen Roatch Accountancy Corporation for the audit services for fiscal year 2015-16.

5. Action: Consider the approval of a contract with Stephen Roatch Accountancy Corporation for a new multi-year audit service for fiscal years 2016-17, 2017-18, & 2018-19.

d. Policy

1. Action: Consider the approval of the Quarterly Report on Williams Uniform Complaints. There were no complaints for the second quarter of the 2015-16 school year.

e. Facilities

1. Action: Consider the approval of the Kentfield Schools Facilities Use Applications. (4)

I. KENTFIELD SCHOOL DISTRICT CONTRACT NEGOTIATION OPENERS

1. KSD CONTRACT OPENERS 2016-17

Minutes:
Liz Schott reported that the District Sunshine Opener for 2016-17 negotiations will be Article #10 - Hours of Employment.

a. ARTICLE #10 - Hours of Employment

J. EMPLOYEE ORGANIZATION REPORT

1. Kentfield Teachers Association, KTA Representative

a. KTA CONTRACT OPENERS 2016-17

Minutes:
KTA co-president, Susan Warnick, reported on KTA's Contract Openers.

1. In addition to Article #13 - Salaries and Article #14 - Benefits:

2. Article #10 - Hours of Employment

3. Article #11 - Grievance Procedure

4. Article #17 - Prohibition Against Strikes and Other Work Stoppages

2. Kentfield Classified Employees, Classified Representative

Minutes:
No one addressed the Board.

K. KENTFIELD SCHOOLS FOUNDATION (kik) and PTA REPORT

1. kik - Connie Zlot

Minutes:
kik Co-president, Connie Zlot, was not in attendance.

2. PTA - Patricia Medina

Minutes:
PTA President, Trish Medina, reported on the last month's Parent Ed event, as well as the Superintendent's Budget 101 report at the PTA meeting. She reminded the Board of the upcoming Family Maker Night on February 23rd.

L. EDUCATIONAL SHOWCASE - 5:20 PM

1. Science (Leslie Canin and Geoff Chin)

Minutes:
Science teachers Geoff Chin and Leslie Canin reported on the Science program at Bacich and Kent. Geoff reported on the Next Generation Science Standards and how they are being introduced in grades TK through 4th. Kent 7th graders, Aiden Thompson, Aiden Pearson, Emily Feller and Lindsay Felder presented their solar ovens and windmill science projects.

M. REPORT FROM SUPERINTENDENT AND STAFF TO BOARD - 5:50 PM

1. Superintendent

a. Bond Projects - Architect report

Minutes:
Architect Aaron Robson from QKA, and Project Manager Justin Walling gave a Facilities Master Plan update. They presented several options for student to classroom ratios to the Board for their consideration of the building projects at Kent and Bacich schools. The Board gave direction to begin programming and design for a new 10 classroom building plus a music room at Kent.

b. LCAP Update

Minutes:
Liz and the Board discussed the LCAP survey and how it could be more user friendly. Liz will continue to give LCAP updates at future Board meetings.

c. Parcel Tax Survey

Minutes:
The Board discussed the pros and cons of conducting a survey this early in parcel tax renewal process. The current parcel tax will expire in 2019. The Board gave direction to proceed with the survey this month.

d. Little League Field Proposal

Minutes:
Liz Schott reported that Little League has indicated they would like to make repairs to the Bacich baseball infield during the February break

but our attorney advises further study of the situation.

2. Bacich School (Sally Peck)

a. Kindergarten Registration Update

Minutes:
Sally Peck reported that Bacich currently has 42 interested TK students and 101 interested Kindergartners.

b. School Update

Minutes:
Sally Peck reported that Bacich's Gold Ribbon application was so good that no site validation visit is required prior to final approval of the award which is anticipated sometime in April.

3. Kent School (Skip Kniesche)

a. ADEPT Update

Minutes:
Skip Kniesche reported that an overview of the ADEPT program was presented to parents. There was a positive response to the presentation both from parents and staff.

b. School Update

Minutes:
Skip reported that enrollment is holding steady at 575 students. Skip also reported on the site visits that several Kent teachers attended with QKA architects. He also reported that the Kent Site Council did site visits to Hall Middle School, The Cove School and White Hill to check out the technology set-up in their new classrooms.

4. Finance Report (Barbara Johnson)

Minutes:
Barbara Johnson gave an update on the Prop 39 rebate that the District received for its recent lighting upgrades.

N. ACTION AGENDA - 6:50 PM

1. Finance

a. Action: Consider the approval of the warrants for January 2016.

Motion Passed: Passed with a motion by Ms. Ashley Paff and a second by Ms. Heather McPhail Sridharan.

Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

2. Human Resources

a. Action: Consider the approval of the continuation of a 1.0 FTE Leave of Absence for Theo Hausammann for the 2016-17 school year.

Motion Failed: Failed with a motion by Ms. Ashley Paff and a second by Mr. Quoc Tran.
No Ms. Juli Kauffman
No Ms. Heather McPhail Sridharan
No Ms. Ashley Paff
No Ms. Cynthia Roenisch
No Mr. Quoc Tran

3. POLICY

a. Action: Consider the approval of the amendment of the Kentfield School District Citizens Oversight Committee Bylaws.

Motion Passed: Passed with a motion by Mr. Quoc Tran and a second by Ms. Ashley Paff.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

b. Action: Consider the approval of an Employee Related Interdistrict Transfer request into the Kentfield School District from the San Francisco Unified School District effective immediately. (5)

Minutes:
The Interdistrict Transfer Request was withdrawn at the request of the employee.

c. Action: Consider the approval of BP 2121, Superintendents Contract, for a first reading.

Motion Passed: Passed with a motion by Ms. Cynthia Roenisch and

a second by Mr. Quoc Tran.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

d. Action: Consider the approval of BP 4030, Nondiscrimination in Employment, for a first reading.

Motion Passed: Passed with a motion by Mr. Quoc Tran and a second by Ms. Heather McPhail Sridharan.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

e. Action: Consider the approval of AR 4030, Nondiscrimination in Employment, for a first reading.

Motion Passed: Passed with a motion by Ms. Ashley Paff and a second by Ms. Heather McPhail Sridharan.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

f. Action: Consider the approval of BP 5111.1, District Residency, for a first reading.

Minutes:
The Board approved the first reading with one amendment: create a new exhibit based on the new criteria for residency regarding employment within the district.

Motion Passed: Passed with a motion by Mr. Quoc Tran and a second by Ms. Heather McPhail Sridharan.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

g. Action: Consider the approval of BP 5141, Health Care and Emergencies, for a first reading.

Motion Passed: Passed with a motion by Ms. Heather McPhail Sridharan and a second by Mr. Quoc Tran.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

h. Action: Consider the approval of BP 6142.1, Sexual Health and HIV/AIDS Prevention Instruction, for a first reading.

Motion Passed: Passed with a motion by Ms. Cynthia Roenisch and a second by Mr. Quoc Tran.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

i. Action: Consider the approval of BP 6173, Education for Homeless Children, for a first reading.

Motion Passed: Passed with a motion by Mr. Quoc Tran and a second by Ms. Ashley Paff.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

j. Action: Consider the approval of AR 6173, Education for Homeless Children, for a first reading.

Motion Passed: Passed with a motion by Ms. Heather McPhail Sridharan and a second by Ms. Ashley Paff.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

k. Action: Consider the approval of AR 6173.1, Education for Foster Youth, for a first reading.

Motion Passed: Passed with a motion by Mr. Quoc Tran and a second by Ms. Heather McPhail Sridharan.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

l. Action: Consider the approval of BP 6179, Supplemental Instruction, for a first reading.

Motion Passed: Passed with a motion by Ms. Ashley Paff and a second by Mr. Quoc Tran.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

m. Action: Consider the approval of minor revisions to BP 5123, Promotion/Acceleration/Retention, for a first reading.

Motion Passed: Passed with a motion by Ms. Heather McPhail Sridharan and a second by Ms. Ashley Paff.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

n. Action: Consider the approval of minor revisions to BP 5117, Interdistict Attendance, for a first reading.

Motion Passed: Passed with a motion by Mr. Quoc Tran and a second by Ms. Ashley Paff.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

o. Action: Consider the approval of minor revisions to BP 4119.11/4219.11/4319.11, Sexual Harassment, for a first reading.

Motion Passed: Passed with a motion by Mr. Quoc Tran and a second by Ms. Cynthia Roenisch.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

p. Action: Consider the approval of minor revisions to BP 6142.92, Mathematics Instruction, for a first reading.

Motion Passed: Passed with a motion by Ms. Heather McPhail Sridharan and a second by Mr. Quoc Tran.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

q. Action: Consider the approval of minor revisions to AR 4032, Reasonable Accommodation, for a first reading.

Motion Passed: Passed with a motion by Ms. Ashley Paff and a second by Ms. Heather McPhail Sridharan.
Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

O. REPORTS FROM BOARD OF TRUSTEES - 7:15 PM

1. Board President, Juli Kauffman

a. Protocol Review

1. Committee Service Protocol

Minutes:
The Board discussed the Board Committee Service Protocol. The Protocol Committee will meet to continue the discussion to clarify the difference in the Superintendent, Board and District

committees and the roles of each committee.

b. Mid-year check in: Board and Superintendent's goals

Minutes:
Liz Schott presented her progress on the Superintendent's goals, and the board discussed its goals as well. Both are on track for completion by the end of 2015-16.

c. Board Workshop review

Minutes:
The Board continued its discussion of the January Board Workshop.

d. Board Highlights

Minutes:
The Science program at Bacich and Kent was the focus of this month's Educational Showcase. Bacich Kindergarten teacher, Geoff Chin, apprised the Board of progress in our TK-4th grades toward adoption and implementation of the Next Generation Science Standards (NGSS). Currently, teachers are piloting the FOSS program kits at every grade level in anticipation of schoolwide adoption over the next two years.

Kent's Science department is in its second year of NGSS implementation, which has reorganized the delivery of the content into a more real-world schema. Kent 7th grade Science teacher Leslie Canin brought four students with her to share with the Board the engineering projects they have worked on this year. Aidan Thompson and Aidan Pearson described and shared photos of their sophisticated solar oven, and Emily Feller and Lindsay Felder demonstrated their windmill that was able to lift a cup full of 100 hex nuts.

District Project Manager Justin Walling of Counterpoint Construction and Aaron Jobson of QKA presented information to the School Board on our upcoming Measure D Bond projects.

Aaron outlined the various scenarios relative to class size and classroom usage that inform the number of new classrooms needed to accommodate the enrollment growth predicted in the District over the next 10 years. At a construction cost of $500,000 per new classroom, we want to get as close as possible to the just right number so as to maximize the amount of money available to modernize existing spaces.

The Board, being aware of ever-rising construction costs, advised the architects to begin programming and designing a 10-classroom building as well as a new music classroom on the Kent campus, where we anticipate beginning construction. During Master Planning last Spring, it

was requested that Measure D projects start at Kent so as not to consign students who are starting at Bacich to attend school in a construction zone for their entire tenure in the District.

2. Ashley Paff, Clerk

3. Heather McPhail Sridharan

Minutes:
Heather reported that she attended the JLAC Legislative Action Day in Sacramento.

4. Quoc Tran

5. Cynthia Roenisch, MCSBA Representative

P. MASTER CALENDAR

Q. FUTURE AGENDA ITEMS

R. PERTINENT DATES

S. DEBRIEF MEETING AND NORMS - 8:00 PM

T. RECESS TO CLOSED SESSION - 8:15 PM

1. RECESS TO CLOSED SESSION DURING THIS MEETING TO CONSIDER AND/OR TAKE ACTION ON THE FOLLOWING ITEMS:

a. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Government Code 54956.9(a) KSD vs MCOE. Case #CIV1303105

b. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Government Code 54956.9(b). Significant exposure to litigation. One case.

c. CONFERENCE WITH LABOR NEGOTIATOR - Government Code 54957.6. Name of Agency Negotiator: Liz Schott, Superintendent. Employee Organization: KTA.

d. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/AND/OR REASSIGNMENT, Pursuant to Government Code 54957.

U. CONVENE TO OPEN SESSION

V. REPORT FROM CLOSED SESSION

W. ADJOURNMENT - 8:30 PM

Minutes:
The meeting was adjourned at 10:00 PM.

Ashley L. Paff 3/8/16

Board Clerk Date