

**KENTFIELD SCHOOL DISTRICT MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES**

January 10, 2017 4:15 PM

KENTFIELD SCHOOL DISTRICT OFFICE
750 COLLEGE AVENUE
KENTFIELD, CA 94904

Closed Session: 4:15 p.m.
Regular Meeting: 5:00 p.m.

Attendance Taken at 1:20 PM:

Present:

Ms. Juli Kauffman
Ms. Heather McPhail Sridharan
Ms. Ashley Paff
Ms. Cynthia Roenisch
Mr. Quoc Tran

A. CALL TO ORDER - 4:15 PM

Minutes:

Board President, Juli Kauffman, called the meeting to order at 4:15 PM

1. Board Members

B. PUBLIC COMMENT ON CLOSED SESSION ITEMS - 4:16 PM

1. Public Comment

Minutes:

No one addressed the Board during Closed Session Public Comment.

C. RECESS TO CLOSED SESSION - 4:20 PM

**1. RECESS TO CLOSED SESSION DURING THIS MEETING TO
CONSIDER AND/OR TAKE ACTION ON THE FOLLOWING ITEMS:**

**a. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
- Pursuant to Government Code 54956.9(a) KSD vs MCOE, Case
#CIV1303105.**

**b. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED
LITIGATION - Significant exposure to litigation. Pursuant to
Government Code 54956.9(b). Four potential cases.**

c. CONFERENCE WITH LABOR NEGOTIATOR - Pursuant to Government Code 54957.6., Name of agency negotiator: Liz Schott., Superintendent. Employee Organization: KTA

D. CONVENE TO OPEN SESSION/PUBLIC MEETING - 5:00 PM

Minutes:

Board President, Juli Kauffman, called the meeting to order at 5:00 PM.

E. OPENING PROCEDURES

1. Pledge of Allegiance

2. Approval of Agenda, Strategic Plan Highlights and Review Norms

Motion Passed: Passed with a motion by Ms. Cynthia Roenisch and a second by Ms. Heather McPhail Sridharan.

Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

F. REPORT FROM CLOSED SESSION

Minutes:

In closed session, by a vote of 5-0, the Board approved a confidential settlement agreement in a special education matter for an amount not to exceed \$20,000.

G. PUBLIC COMMENT - 5:05 PM

1. Public Comment

H. CONSENT ITEMS

1. Consent Calendar

Motion Passed: Passed with a motion by Mr. Quoc Tran and a second by Ms. Heather McPhail Sridharan.

Yes Ms. Juli Kauffman
Yes Ms. Heather McPhail Sridharan
Yes Ms. Ashley Paff
Yes Ms. Cynthia Roenisch
Yes Mr. Quoc Tran

a. Minutes

1. Action: Consider the approval of the Meeting Minutes from the December 13, 2016 Board Meeting.

b. Policy

1. Action: Consider the approval of Exhibit 6153, Voluntary Field Trip Permission Slip and Medical Authorization, for a third reading.

c. Facilities

1. Action: Consider the approval of the agreement between Marin County Health and Human Services and Kentfield School District for use of school facilities in case of an emergency.

d. Human Resources

1. Action: Consider the approval of the retirement of Peter Gavin, effective June 16, 2017.

I. RECOGNITION

1. Recognition of Jeff and Connie Zlot, Measure B Committee Chairs and Campaign Committee.

Minutes:

Liz Schott, on behalf of the Board, presented certificates of appreciation to Measure B campaign committee chairs, Jeff and Connie Zlot, and volunteers Deb Fletcher, David Riedel, Mark Friedman, and Ross McKenna. She thanked them for their tireless efforts pass Measure B.

J. EMPLOYEE ORGANIZATION REPORT

1. Kentfield Teachers Association, KTA Representative

Minutes:

KTA Representative, Peter Goetz, wished the Board a Happy New Year. He added that the KTA has voted to approve the 2017-18 school calendar which is on the agenda for approval tonight.

2. Kentfield Classified Employees, Classified Representative

Minutes:

No Classified employees addressed the Board.

K. KENTFIELD SCHOOLS FOUNDATION (kik) and PTA REPORT

1. kik - David and Annie Riedel

Minutes:

kik Co-president, David Riedel, reported that kik has hit the \$1 million dollar mark for annual giving this year. He is pleased that there is 40% participation rate so far with 358 families contributing. They will be starting the Participation Challenge next week.

2. PTA - Patricia Medina

Minutes:

PTA President, Trish Medina, reported that the teachers' grant orders are arriving. Bacich students have completed their "Reflections" art project and several students are moving on in the competition. All are invited to the PTA Chinese New Year celebration in the Bacich Community Center on January 28 from 4:30-6:30pm. At their next PTA Meeting: Social Media Risks & Internet Safety, Resource Officer, Deputy Josie Sanguinetti will discuss best practices for parents to navigate social media and internet safety with their kids.

L. EDUCATIONAL SHOWCASE - 5:20 PM

1. Social Studies (Peter Goetz/ Sally Peck)

Minutes:

Bacich Principal, Sally Peck, presented students' work from TK-4th grade in Social Studies. The work represented the curriculum that grades K through 4 use to learn about themselves and the world around them. The 4th grade discovery of California culminates in a trip to Gold Country. Kent teacher, Peter Goetz, accompanied by four sixth graders, Athena Nguyen, Hana Moore, Bayanni Rivera, and Ellie Titcombe, presented their research and note-taking skills that are useful when doing projects.

M. REPORT FROM SUPERINTENDENT AND STAFF TO BOARD - 5:50 PM

1. Superintendent

a. Bond Update

Minutes:

Liz Schott informed the Board that the Lease-Leaseback contract with Lathrop will be presented to the Board at its February meeting.

b. Facilities Use Fees

Minutes:

Liz Schott reported that she is working on creating a uniform fees schedule for the Kentfield facilities rentals. The Board recommended that Liz research the surrounding districts fees as a comparison.

c. Mid-year report on progress towards goals.

Minutes:

Liz Schott presented mid-year progress toward the District's Strategic Plan goals. The Board recommended including this report in the weekly newsletter.

d. Parcel Tax Renewal Update

Minutes:

Liz Schott reported that the District will be working with a Political Consultant in preparation for moving forward with a Parcel Tax Measure in the future. The Board will interview and choose a firm pursuant to an RFP process.

2. Bacich School (Sally Peck)

a. School Update

Minutes:

Sally Peck reported school enrollment is currently at 665. Kindergarten registration is next week. Bacich currently has a fewer number of TK and K families enrolled for 2017-18 year as compared to last year at this time.

3. Kent School (Skip Kniesche)

a. School Update

Minutes:

Skip Kniesche reported that Kent school enrollment is at 600. He shared the highlights of the Community Service program at Kent. He shared that many students find ways to help others and contribute to the community. He also announced that Basketball has officially started and on its way.

4. Finance Report (Barbara Johnson)

N. ACTION AGENDA - 6:45 PM

1. Finance

a. Action: Consider the approval of the warrants for December 2016.

Motion Passed: Passed with a motion by Mr. Quoc Tran and a second by Ms. Heather McPhail Sridharan.

Yes Ms. Juli Kauffman

Yes Ms. Heather McPhail Sridharan

Yes Ms. Ashley Paff

Yes Ms. Cynthia Roenisch

Yes Mr. Quoc Tran

2. Calendar

a. Action: Consider the approval of the Kentfield School District 2017-18 school calendar.

Motion Passed: Passed with a motion by Mr. Quoc Tran and a second by Ms. Ashley Paff.

Yes Ms. Juli Kauffman

Yes Ms. Heather McPhail Sridharan

Yes Ms. Ashley Paff

Yes Ms. Cynthia Roenisch

Yes Mr. Quoc Tran

O. REPORTS FROM BOARD OF TRUSTEES

1. Juli Kauffman, Board President

a. Board Highlights

Minutes:

At its January meeting this week, the Board approved the 2017-18 District calendar. There were two main factors going into the development of this calendar. One was starting school after Labor Day to allow for the maximum number of days for Measure D summer construction and the other was aligning Winter and Spring breaks with the Tamalpais Union High School District's calendar to accommodate families' schedules.

The School Board was updated on the District's Social Studies curriculum. Sally Peck, representing Bacich, illustrated how students from TK-4th grade learn about ever widening social spheres, starting with themselves and their classrooms, and culminating in the study of the state of California and the famed Gold Country unit. Research and note-taking were the focus of the presentation by Peter Goetz, representing Kent, accompanied by four sixth graders - Athena

Nguyen, Hana Moore, Bayanni Rivera, and Ellie Titcombe. The students demonstrated how to transform unfamiliar text into brief, comprehensible notes in preparation for the Egypt report.

The stalwart volunteer leaders of the campaign to pass Measure B, the District's Parcel Tax renewal measure on the November ballot, were recognized and thanked by the Board. While the measure was ultimately unsuccessful, there was nothing but praise for the job done by Connie and Jeff Zlot, Debra Fletcher, Ross McKenna, David Riedel and Mark Friedman.

Liz Schott reported on progress made to date on the District's annual goals. Our greatest areas of growth have been: 1) teachers learning about and implementing innovative practices such as Project Based Learning, Arts Integration and Service Innovation; 2) increasing attention on student well-being including bullying prevention, cultural responsiveness, and social-emotional learning; 3) moving ahead with Measure D projects by hiring contractors, submitting plans to the State, and choosing a prefab building manufacturer for the classroom complex at Kent; and 4) working to pass the renewal measure for our Parcel Tax. There is much to be accomplished in the rest of the year, and good work has been done to date by our dedicated administrative, certificated, and classified staff.

2. Quoc Tran, Clerk

Minutes:

Quoc Tran reported that he was impressed with the community service the kids completed especially the toy drive and book drive.

3. Heather McPhail Sridharan, Vice-President

Minutes:

Heather McPhail Sridharan highlighted the JLAC meeting. Heather requested that the meeting minutes be consistent as to detail an content across speakers.

4. Ashley Paff

5. Cynthia Roenisch, MCSBA Representative

P. MASTER CALENDAR

Q. FUTURE AGENDA ITEMS

R. PERTINENT DATES

S. DEBRIEF MEETING AND NORMS

T. RECESS TO CLOSED SESSION - 7:15 PM

1. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION ON THE FOLLOWING ITEMS:

a. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Government Code 54956.9(a) KSD vs MCOE, Case #CIV1303105.

b. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Significant exposure to litigation. Pursuant to Government Code 54956.9(b). Four potential cases.

c. CONFERENCE WITH LABOR NEGOTIATOR - Pursuant to Government Code 54957.6, Name of agency negotiator: Liz Schott, Superintendent. Employee Organization: KTA

U. ADJOURNMENT - 7:30 PM

Board Clerk

Date