

**KENTFIELD SCHOOL DISTRICT MINUTES  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

March 12, 2019 4:00 PM

Kentfield School District  
750 College Avenue  
Kentfield, CA 94904

Closed Session: 3:15 PM  
Open Session 4:00 PM

**Attendance Taken at 3:15 PM:**

Present:  
Davina Goldwasser  
Sarah Killingsworth  
Heather McPhail Sridharan  
David Riedel  
Quoc Tran

**A. CALL TO ORDER - 3:15 PM**

**B. PUBLIC COMMENT**

Minutes:

No one addressed the Board during Public Comment.

**C. RECESS TO CLOSED SESSION**

**1. RECESS TO CLOSED SESSION DURING THIS MEETING TO CONSIDER AND/OR TAKE ACTION ON THE FOLLOWING ITEMS:**

- a. CONFERENCE WITH LABOR NEGOTIATOR - Pursuant to Government Code 54957.6. Name of agency negotiator - Liz Schott, Superintendent. Employee organization: KTA.
- b. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION. Significant exposure to litigation. Pursuant to Government Code 54956.9(b). One potential case.
- c. CONFERENCE WITH LEGAL COUNSEL - CONSIDERATION OF STUDENT EXPULSION. Pursuant to Government Code 48918(c),
- d. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/OR REASSIGNMENT. Pursuant to Government Code 54957.

**D. CONVENE TO OPEN SESSION/PUBLIC MEETING - 4:00 PM**

**E. OPENING PROCEDURES**

- 1. Pledge of Allegiance
- 2. Approve Agenda

Minutes:

The agenda was approved with one amendment. Item M1e was moved to M1b.

**Motion Passed:** Passed with a motion by Sarah Killingsworth and a second by David Riedel.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

- 3. Review Norms
- 4. Focus on District Goals

**F. REPORT FROM CLOSED SESSION**

Minutes:

In Closed Session with a vote of 5-0 the Board agreed to a settlement not to exceed \$14,000.

#### **G. PUBLIC COMMENT - 4:05 PM**

##### **1. Public Comment**

Minutes:

No one addressed the Board during Public Comment.

#### **H. EDUCATIONAL SHOWCASE - 4:10 PM**

##### **1. Educational Showcase - District Math Program**

Minutes:

At the conclusion of the Kent Math teachers presentation on the new Math curriculum pilot and adoption plan, parents were on hand to ask questions: will there be high school teachers' input during the selection process; will the 6-8 curriculum have an online component; will there be a full year of Algebra in 8th grade; and do the Math teachers foresee any changes to the 7+ and 8+ math programs at Kent?

#### **I. CONSENT CALENDAR**

**Motion Passed:** Passed with a motion by Quoc Tran and a second by Sarah Killingsworth.

Yes Davina Goldwasser

Yes Sarah Killingsworth

Yes Heather McPhail Sridharan

Yes David Riedel

Yes Quoc Tran

##### **1. Minutes**

**a. Action: Consider the approval of the meeting minutes from the Special Board Meeting on February 7, 2019.**

**b. Action: Consider the approval of the meeting minutes from the Regular Board Meeting on February 12, 2019.**

**c. Action: Consider the approval of the meeting minutes from the Special Board Meeting on March 1, 2019.**

##### **2. Human Resources**

**a. Action: Consider the approval of the hiring of Brandon DeMont, long term substitute at Kent, from March 18, 2019, through June 14, 2019.**

**b. Action: Consider the approval of the resignation of Rebecca Elegant, paraprofessional at Kent, effective March 1, 2019.**

**c. Action: Consider the approval of the leave of absence for Becky Poon effective February 15, 2019, through June 14, 2019.**

**d. Action: Consider the approval of a 0.4 FTE leave of absence for Corey Shaw for the 2019-2020 school year.**

**e. Action: Consider the approval of the continuation of a 0.2 FTE leave of absence for Reed Maltzman for the 2019-2020 school year.**

**f. Action: Consider the approval of the continuation of a 1.0 FTE leave of absence for Fran Yang in order to continue as a 0.8 FTE Math Coach for the 2019-2020 school year.**

**g. Action: Consider the approval of the continuation of a 1.0 FTE leave of absence for Michael Bessonette in order to continue as a 1.0 FTE Innovation and Integration Coach for the 2019-2020 school year.**

**h. Action: Consider the approval of the continuation of a 0.5 FTE leave of absence for Janeen Swan for the 2019-2020 school year.**

**i. Action: Consider the approval of the 50/50 job share request for Lisa Cicurel-Jones and Janeen Swan for the 2019-2020 school year.**

**j. Action: Consider the approval of the 50/50 job share request for Celeste Perez and Ilene Braff for the 2019-2020 school year.**

**k. Action: Consider the approval of the retirement benefit for Matthew Kelly.**

**l. Action: Consider the approval of the retirement benefit for Peter Goetz.**

### **3. Policy**

**a. Action: Consider the approval of the January Williams Uniform Complaint Report. There were no complaints during the second quarter of the 2018-19 school year.**

### **4. Facilities**

**a. Action: Consider the approval of the Kentfield Facilities Use Permits.**

## **J. KENTFIELD SCHOOL DISTRICT CONTRACT NEGOTIATION OPENERS**

### **1. Article #'s 8 & 12**

Minutes:

Liz Schott reported that the District will be opening Article 8 and withdrawing Article 12.

## **K. EMPLOYEE ORGANIZATION REPORT**

### **1. Kentfield Teachers Association, KTA Representative**

#### **a. KTA CONTRACT NEGOTIATION OPENERS**

##### **1. Article #'s 8, 9, 10, 13, 14, 15, 16, 23, 24, 25, 26. Appendices: O & S**

Minutes:

Tim Lentini reported that the KTA will be opening Articles 8,9,10, 13, 14, 15, 16, 23, 24, 25, 26 and Appendices O & S.

### **2. Kentfield Classified Employees, Classified Representative**

Minutes:

No Classified employees addressed the Board.

## **L. KENTFIELD SCHOOLS FOUNDATION (kik) and PTA**

### **1. kik - Annie Riedel**

Minutes:

kik President Annie Riedel reported that the newly elected Board will begin in April. Preparations for the kik Spring Event/Auction are coming together. The event will be held at the Marin Civic Center on May 11th. She added that kik is launching their business campaign early.

### **2. PTA - Pere Wait**

Minutes:

PTA V.P. Erica Applestein reported that last month's Parent Ed events were well attended. Upcoming events include Maker Night on April 17th and Bloom on May 2nd. The first meeting of the PTA Committee on Equity and Inclusion will be held on March 29th in the District Office. The newly elected PTA board will begin in May.

## **M. EDUCATIONAL SHOWCASE - 5:20 PM**

## **1. Educational Showcase - 1st and 2nd Grades**

### **Minutes:**

First and second grade students and their teachers, Janeen Swan, Lisa Cicurel-Jones, Cass Walsh, and Marty Ross highlighted Reading Workshop with their presentation of their non-fiction books.

## **N. REPORTS FROM SUPERINTENDENT AND STAFF TO BOARD - 5:40 PM**

### **1. Superintendent**

#### **a. Bond Project Update**

##### **Minutes:**

Counterpoint Construction project manager Kevin Bohn gave the monthly Bond report.

#### **b. Emergency Plan Recap**

##### **Minutes:**

Liz received community feedback after the February 14th emergency student release at Bacich and Kent. The information collected will inform a new and improved safety and student release program. She summarized next steps and will bring a revised emergency release plan to the Board at their April meeting.

#### **c. Deferred Maintenance**

##### **Minutes:**

The Board reviewed the deferred maintenance project list. At its April meeting the Board will give direction on whether the projects will be funded and in what order.

#### **d. LCAP Update**

##### **Minutes:**

Liz shared the LCAP annual review and update. The information in the LCAP is gathered from teachers, staff, parent input and advisory groups. The LCAP is shared with the staff and community and used as a tool to build awareness and parent engagement.

#### **e. Student Research Project - The Story of Kent Woodlands**

##### **Minutes:**

Kent teacher Reed Maltzman shared that a student research project resulted in the discovery of a document drawn up by the Kent family in 1937 which included wording that is exclusionary to those who could own land in Kent Woodlands. The Board will research the document and provide feedback and next steps at its April Board meeting.

### **2. Bacich - Sally Peck**

#### **a. Enrollment Update**

##### **Minutes:**

Bacich had its registration event on February 28th and so far there are 10 TK's and 77 Kindergarteners registered.

### **3. Kent - Grant Althouse**

#### **a. Enrollment Update**

##### **Minutes:**

Grant shared projected 2019-20 enrollment based on current numbers. He shared that he will be revisiting the structure of the bell schedule to determine if adjustments make sense to optimize instructional time. Kent has partnered with the Anti Defamation League and will be training its Web leaders in ADL practices. Students are enthusiastic about the new Together We Can projects.

### **4. Student Services - Virginia DiGirolamo - ELD Program**

##### **Minutes:**

English Learner Program Coordinator Amber Hatfield summarized the District EL program for the Board.

She is planning a reclassification ceremony for students who have mastered English. The DLAC and ELAC advisory committees meet several times throughout the year.

**5. Finance - Barbara Johnson**

Minutes:

Barbara summarized the 2nd Interim Report that is on tonights agenda for approval.

**O. ACTION AGENDA - 7:00 PM**

**1. Finance**

**a. Action: Consider the approval of the warrants for February 2019.**

**Motion Passed:** Passed with a motion by Sarah Killingsworth and a second by Quoc Tran.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**b. Action: Consider the approval of the 2nd Interim Budget Report for 2018-19.**

**Motion Passed:** Passed with a motion by Quoc Tran and a second by Sarah Killingsworth.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**c. Action: Consider the approval of the CARS II Report 2018-19.**

**Motion Passed:** Passed with a motion by Sarah Killingsworth and a second by David Riedel.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**d. Action: Consider the approval of the Lathrop GMP for Kent Middle School Security Fencing.**

**Motion Passed:** Passed with a motion by Sarah Killingsworth and a second by Quoc Tran.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**e. Action: Consider the approval of the agreement with Piazza Construction for sewer improvements at Kent Middle.**

**Motion Passed:** Passed with a motion by David Riedel and a second by Quoc Tran.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

## 2. Bond

### a. Action: Consider the approval of Resolution #4, State Allocation Board - School Facility Program.

**Motion Passed:** Passed with a motion by Sarah Killingsworth and a second by Quoc Tran.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

## 3. Policy

### a. Action: Consider the approval of eleven employee interdistrict transfer requests.

**Motion Passed:** Passed with a motion by David Riedel and a second by Sarah Killingsworth.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**Motion Passed:** Passed with a motion by David Riedel and a second by Sarah Killingsworth.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

### b. Action: Consider the approval of BP 0420, School Plans/Site Councils, for a first reading.

**Motion Passed:** Passed with a motion by Sarah Killingsworth and a second by David Riedel.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

### c. Action: Consider the approval of AR 0420, School Plans/Site Councils, for a first reading.

**Motion Passed:** Passed with a motion by David Riedel and a second by Quoc Tran.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

### d. Action: Consider the approval of BP 0450, Comprehensive Safety Plan, for a first reading.

**Motion Passed:** Passed with a motion by Quoc Tran and a second by David Riedel.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**e. Action: Consider the approval of AR 0450, Comprehensive Safety Plan, for a first reading.**

**Motion Passed:** Passed with a motion by David Riedel and a second by Davina Goldwasser.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**f. Action: Consider the approval of BP 0460, Local Control and Accountability Plan, for a first reading.**

**Motion Passed:** Passed with a motion by Sarah Killingsworth and a second by Quoc Tran.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**g. Action: Consider the approval of AR 0460, Local Control and Accountability Plan, for a first reading.**

**Motion Passed:** Passed with a motion by Sarah Killingsworth and a second by David Riedel.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**h. Action: Consider the approval of AR 1220, Citizen Advisory Committees, for a first reading.**

**Motion Passed:** Passed with a motion by Quoc Tran and a second by Sarah Killingsworth.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**i. Action: Consider the approval of AR 3311.1, Uniform Construction Cost Accounting Procedures, for a first reading.**

**Motion Passed:** Passed with a motion by Davina Goldwasser and a second by Quoc Tran.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**j. Action: Consider the approval of AR 5113, Absences and Excuses, for a first reading.**

**Motion Passed:** Passed with a motion by Quoc Tran and a second by David Riedel.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**k. Action: Consider the approval of BP 5141.52, Suicide Prevention, for a first reading.**

**Motion Passed:** Passed with a motion by David Riedel and a second by Sarah Killingsworth.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**l. Action: Consider the approval of AR 5141.52, Suicide Prevention, for a first reading.**

**Motion Passed:** Passed with a motion by Quoc Tran and a second by Sarah Killingsworth.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**m. Action: Consider the approval of BP 5144, Discipline, for a first reading.**

**Motion Passed:** Passed with a motion by Sarah Killingsworth and a second by Quoc Tran.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**n. Action: Consider the approval of AR 5144, Discipline, for a first reading.**

**Motion Passed:** Passed with a motion by Davina Goldwasser and a second by David Riedel.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**o. Action: Consider the approval of AR 6173.2, Education for Children of Military Families, for a first reading.**

**Motion Passed:** Passed with a motion by David Riedel and a second by Sarah Killingsworth.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**p. Action: Consider the approval of AR 6183, Home and Hospital Instruction, for a first reading.**

**Motion Passed:** Passed with a motion by Davina Goldwasser and a second by Sarah Killingsworth.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**q. Action: Consider the approval of BP 7310, Naming of Facility, for a first reading.**

**Motion Passed:** Passed with a motion by Sarah Killingsworth and a second by Davina Goldwasser.



Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**r. Action: Consider the approval of BB 9322, Agenda/Meeting Materials, for a first reading.**

**Motion Passed:** Passed with a motion by Sarah Killingsworth and a second by David Riedel.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

**s. Action: Consider the approval of BB 9324, Minutes and Recordings, for a first reading.**

**Motion Passed:** Passed with a motion by Quoc Tran and a second by David Riedel.

Yes Davina Goldwasser  
Yes Sarah Killingsworth  
Yes Heather McPhail Sridharan  
Yes David Riedel  
Yes Quoc Tran

## **P. GOVERNANCE - 7:20 PM**

### **1. Board Meeting Highlights**

#### **Minutes:**

The Kent Mathematics department presented its Middle School Curriculum Exploration and Adoption Process to the Board. The team Jill Klima, Cassie Hettleman, Tim Lentini, and Brad Widlock outlined the work they have done this year to identify a new math program for sixth, seventh, and eighth grades. Of the five publishers the team has hosted, two will be selected for piloting next year. A rubric developed by the teachers will be used to evaluate each program and a selection will be made at this time next school year.

First and second grade students\* and their teachers, Janeen Swan, Lisa Cicurel-Jones, Cass Walsh, and Marty Ross, delighted the Board with their presentation of Reading Workshop. First graders described learning about the world through their study of non-fiction books including one about dogs rescuing people from drowning and another about dolphins. Second graders demonstrated ways they are becoming experts about the world through their study of books on topics such as stars, frogs, and sharks. The progression of skills acquisition was evident, and the students' love of reading and talking about their reading was obvious.

English Learner Coordinator and English Language Development (ELD) teacher Amber Hatfield updated the Board on the district's programs for second language learners. We currently have 51 language learners at Bacich and 21 at Kent. In addition, there are 16 Bacich students and 58 Kent students who have already graduated from ELD services and who are designated proficient in English. Kudos to these students for a huge accomplishment! The district will be celebrating these students at a ceremony on May 21, 2019 in the evening. Parents of English Learners meet regularly to learn about their children's programs, get support with topics like conferences and registration, and provide input on our Strategic Plan and LCAP. These ELAC and DELAC meetings are noticed in the district's weekly newsletter and further information about the program can be found on the helpful ELD website ([www.eldkentfield.com](http://www.eldkentfield.com)).

### **2. Technology / Innovation Follow-up Discussion**

#### **Minutes:**

The Board discussed the District philosophy on integrating technology in the classroom and what are next steps for developing a district technology use document. This document and a district technology plan will be incorporated into the strategic plan. Parents Noah Wheeler, Eric

a Applestein, and Dr. Jessica Hollman asked the board to be mindful while developing a district technology plan that one approach may not be the best for all kids. Is there a clear alternative for parents who have a no screens at home rule? The Board believes that technology should be used as a tool to enhance student learning. The discussion will be brought to the Communications Committee for discussion.

### **3. Protocol Review**

#### **a. Board Meeting Protocol**

Minutes:

The board discussed and made changes to the Board Meeting protocol.

#### **b. Committee Service Protocol**

Minutes:

The board discussed and made changes to the Committee Service Protocol.

## **Q. REPORTS FROM THE BOARD OF TRUSTEES**

### **1. Heather McPhail Sridharan, Board President**

#### **a. Reports from Grades 1 and 2**

#### **b. Committees/Events**

Minutes:

Heather reported that she attended the JLAC and Efficiency and Effectiveness meetings, She also attended the STEM event at College of Marin.

### **2. Sarah Killingsworth, Clerk**

#### **a. Report from Grades 7 and 8**

Minutes:

Sarah attended the 8th grade Art Class Project Runway.

#### **b. Committees/Events**

Minutes:

Sarah reported that she attended the Policy Committee meeting, Communication Subcommittee, and the MCOE New Trustee meeting.

### **3. Quoc Tran**

#### **a. Report from Grades 3 and 4**

Minutes:

Quoc shared that he enjoyed Rancho Day at Bacich.

#### **b. Committees/Events**

Minutes:

Quoc reported that he attended Budget 101 and the Finance Committee meeting.

**4. David Riedel**

**a. Report from Grades TK/K**

**b. Committees/Events**

Minutes:

David reported that he attended the Policy Committee meeting and the MCOE New Trustee meeting.

**5. Davina Goldwasser**

**a. Report from Grades 5 and 6**

**b. Committees/Events**

Minutes:

Davina reported that she attended the ELAC meeting.

**R. MASTER CALENDAR**

**S. FUTURE AGENDA ITEMS**

**T. PERTINENT DATES**

**U. DEBRIEF ON MEETING AND NORMS**

**V. ADJOURNMENT - 8:00 PM**

Minutes:

The meeting was adjourned at 9:25 PM. The Board recessed to Closed Session.

**W. RECESS TO CLOSED SESSION**

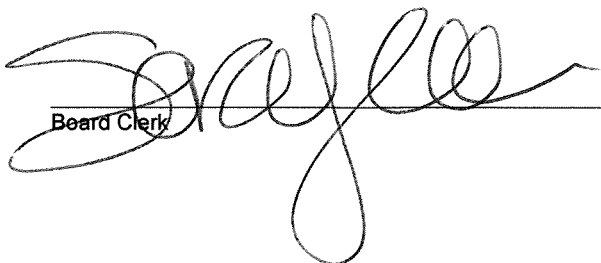
**1. RECESS TO CLOSED SESSION TO CONSIDER/TAKE ACTION ON THE FOLLOWING:**

**a. CONFERENCE WITH LABOR NEGOTIATOR - Pursuant to Government Code 54957.6, Name of agency negotiator: Liz Schott, Superintendent. Employee Organization: KTA.**

**b. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION. Significant exposure to litigation. Pursuant to Government Code 549565.9(b). One potential case.**

**c. CONFERENCE WITH LEGAL COUNSEL-CONSIDERATION OF STUDENT EXPULSION. Pursuant to Government Code 48918(c).**

**d. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/OR REASSIGNMENT. Pursuant to Government Code 54957.**

  
Board Clerk

Date

4/16/19

