

**KENTFIELD SCHOOL DISTRICT MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
December 10, 2019 5:00 PM**

Kentfield School District
750 College Avenue
Kentfield, CA 94904

Closed Session 4:30 PM
Open Session 5:00 PM

Attendance Taken at 4:30 PM:

Present:
Davina Goldwasser
Sarah Killingsworth
Heather McPhail Sridharan
David Riedel
Quoc Tran

A. CALL TO ORDER - 4:30 PM

B. RECESS TO CLOSED SESSION

**1. RECESS TO CLOSED SESSION DURING THIS MEETING TO CONSIDER AND/OR
TAKE ACTION ON THE FOLLOWING ITEMS:**

**a. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION. Pursuant to
Government Code 54956.9(a). College of Marin.**

C. CONVENE TO OPEN SESSION - 5:00 PM

D. OPENING PROCEDURES

- 1. Pledge of Allegiance**
- 2. Approve Agenda**

Motion Passed: Passed with a motion by Sarah Killingsworth and a second by David Riedel.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

3. Review Norms

4. Focus on District Goals

E. REPORT FROM CLOSED SESSION

Minutes:

The Board had nothing to report from Closed Session.

F. PUBLIC COMMENT - 5:05 PM

Minutes:

Jenny Novak addressed the Board regarding student specialized placements.

G. CONSENT ITEMS - 5:10 PM

Motion Passed: Passed with a motion by Sarah Killingsworth and a second by David Riedel.

Yes Davina Goldwasser

Yes Sarah Killingsworth

Yes Heather McPhail Sridharan

Yes David Riedel

Yes Quoc Tran

1. Minutes

a. Action: Consider the approval of the Meeting Minutes from the Regular Board Meeting on November 12, 2019.

b. Action: Consider the approval of the Meeting Minutes from the Special Board Meeting on November 22, 2019.

2. Human Resources

a. Action: Consider the approval of the hiring of Amy Forrest, Long-term Substitute at Bacich, effective March 24, 2020, through June 12, 2020.

3. Finance

a. Action: Consider the approval of the Request for Allowance of Attendance because of emergency conditions for school closure on October 28, 29, & 30, 2019.

H. EMPLOYEE ORGANIZATION REPORT

1. Kentfield Teachers Association, KTA Representative

Minutes:

Brad Widelock reported that the KTA has ratified the 2020-21 school calendar. He expressed concern regarding agenda item L4b, Board Policy 1312.1, Complaints Concerning District Employees. He referred to the complaint article in the teachers contract.

2. Kentfield Classified Employees, Classified Representative

Minutes:

No Classified employees addressed the Board.

I. KENTFIELD SCHOOLS FOUNDATION (kik) and KSPTA REPORT

1. kik - Kira and Dirk Hallemeier

Minutes:

No kik report was given.

2. PTA - Erica Applestein

Minutes:

Erica Applestein reported on session two of the lunch program and the upcoming Lunar New Year event will be held on January 25th at 10:00 AM in the Kent Multi-Purpose Room. She

also reported that the PTA meetings will alternate between mornings and evenings for the remainder of the school year. The next meeting will be held on Monday, January 27, 2020 from 7:00 - 8:30 PM in the Kent Library.

J. EDUCATIONAL SHOWCASE - 5:20 PM

1. Educational Showcase - Science (Kent)

Minutes:

Science Teachers Ron Pembleton and Alison Griffin, along with four 6th graders, described their model cars project. They presented their data collection and engineering processes and demonstrated their model car performances on a slantboard.

K. REPORTS FROM SUPERINTENDENT AND STAFF TO BOARD - 5:40 PM

1. Superintendent

a. MCOE - Grant Grover Fence

Minutes:

Ken Lippi reported on the Grant Grover security fencing installation progress.

b. Strategic Plan Draft Review

Minutes:

Liz presented the Strategic Plan draft overview.

c. Bond Projects Update

Minutes:

Tenaya Dale from Counterpoint Construction presented the Bond Project monthly report. She reported that the Bacich project is 99% complete.

d. Deferred Maintenance Discussion

Minutes:

The Board discussed priorities on deferred maintenance projects list.

e. CAASPP Results Continued

Minutes:

Liz shared District CAASPP results with the Board.

f. Finance Committee Announcement

Minutes:

Liz will host weekly finance meetings for the community in advance of the February 11th Board meeting where the Board will hear a menu of budget reduction options for consideration.

2. Bacich School - Sally Peck

a. School Update

Minutes:

Sally reported that the first trimester report cards went out. Marin Zero Waste has awarded Bacich with a silver plaque and Mollie Stones will donate 5% of proceeds from their November 4th sales to Bacich School.

3. Kent Middle School - Grant Althouse

a. School Update

Minutes:

Grant reported that Millie Stones is also donating 5% of November 4th sales to Kent. Teens in Transition was presented to all 8th graders. The school wide Together We Can program is partnering with Opening the World. Together they are working on acts of service.

b. Teens in Transition

4. Student Services - Virginia DiGirolamo

a. Health Services

Minutes:

Nurse Laurel reported on the district health services.

5. Finance - Kirsten Starsiak

a. 1st Interim Budget Report

Minutes:

Kirsten recapped the 1st Interim Budget.

L. ACTION AGENDA - 7:10 PM

1. Finance

a. Action: Consider the approval of the Warrants for November 2019

Motion Passed: Passed with a motion by Sarah Killingsworth and a second by Quoc Tran.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

b. Action: Consider the approval of the 1st Interim Budget

Motion Passed: Passed with a motion by Sarah Killingsworth and a second by Quoc Tran.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

c. Action: Consider the approval of the Collective Bargaining Agreement with KTA for 2019-2022.

Motion Passed: Passed with a motion by Sarah Killingsworth and a second by Quoc Tran.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

d. Action: Consider the approval of the Public Disclosure of Proposed Collective Bargaining Agreement for the period beginning July 1, 2019, through July 30, 2021.

Motion Passed: Passed with a motion by Sarah Killingsworth and a second by David Riedel.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

2. Calendar

a. Action: Consider the approval of the Kentfield School District 2020-2021 Calendar.

Motion Passed: Passed with a motion by Quoc Tran and a second by Sarah Killingsworth.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

3. Resolution

a. Action: Consider the approval of Resolution #4 Transition to US OMNI for 403(b)457 Third Party Administrative Services.

Motion Passed: Passed with a motion by Sarah Killingsworth and a second by David Riedel.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

4. Policy

a. Action: Consider the approval of revised BP 1112, Media Relations, for a first reading.

Motion Passed: Passed with a motion by Sarah Killingsworth and a second by David Riedel.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

b. Action: Consider the approval of revised BP 1312.1, Complaints Concerning District Employees, for a first reading.

Minutes:

This item was pulled from the Action Agenda.

c. Action: Consider the approval of new BP 1431, Waivers, for a first reading.

Motion Passed: Passed with a motion by Quoc Tran and a second by Sarah Killingsworth.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

d. Action: Consider the approval of revised AR 3320, Claims and Actions Against the District, for a first reading.

Motion Passed: Passed with a motion by David Riedel and a second by Quoc Tran.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

e. Action: Consider the approval of revised BP 3511, Energy and Water Management, for a first reading.

Motion Passed: Passed with a motion by Quoc Tran and a second by Sarah Killingsworth.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

f. Action: Consider the approval of revised BP 3515, Campus Security, for a first reading.

Motion Passed: Passed with a motion by David Riedel and a second by Sarah Killingsworth.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

g. Action: Consider the approval of new AR 3515 Campus Security, Media Relations, for a first reading.

Motion Passed: Passed with a motion by Sarah Killingsworth and a second by David Riedel.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

h. Action: Consider the approval of new BP 4116, Probationary/Permanent Status, for a first reading.

Motion Passed: Passed with a motion by Quoc Tran and a second by Sarah Killingsworth.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

i. Action: Consider the approval of new AR 4116, Probationary/Permanent Status, for a first reading.

Motion Passed: Passed with a motion by Sarah Killingsworth and a second by Quoc Tran.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

j. Action: Consider the approval of new AR 4117.7, Employment Status Reports, for a first reading.

Motion Passed: Passed with a motion by Quoc Tran and a second by Sarah Killingsworth.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

k. Action: Consider the approval of new BP 4119.24/4219.24/4319.24, Maintaining Appropriate Adult-Student Interactions, for a first reading.

Motion Passed: Passed with a motion by Sarah Killingsworth and a second by David Riedel.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

I. Action: Consider the approval of new BP 4218, Dismissal/Suspension/Disciplinary Action, for a first reading.

Motion Passed: Passed with a motion by David Riedel and a second by Sarah Killingsworth.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

m. Action: Consider the approval of new AR 6142.1, Sexual Health and HIV/AIDS Prevention Instruction, for a first reading.

Motion Passed: Passed with a motion by David Riedel and a second by Sarah Killingsworth.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

n. Action: Consider the approval of new AR 7140, Architectural and Engineering Services, for a first reading.

Motion Passed: Passed with a motion by Quoc Tran and a second by Sarah Killingsworth.

Yes Davina Goldwasser
Yes Sarah Killingsworth
Yes Heather McPhail Sridharan
Yes David Riedel
Yes Quoc Tran

M. GOVERNANCE

1. Board Meeting Highlights

Minutes:

Sixth grade science students presented the Board with a recap of their engineering unit in which they employed Next Generation Science Standards to create and test model cars under the guidance of teachers Alison Griffin and Ron Pembleton. The students described their process and answered Board members' questions in small groups and demonstrated the performance top producing cars on a slantboard.

The first written version of a draft strategic plan was presented. Several members of the group who met in October to brainstorm and prioritize goals for the next three to five years were in attendance. They asked questions and offered suggestions to the writing team that will bring a next draft to the Board at its January meeting. It was mentioned that this document is important for the process of selecting the District's next Superintendent.

The first interim budget report was presented by District Business Official Kirsten Starsiak. The district was able to certify to the county that we can meet our financial obligations for the next three years only after reducing \$1 million in expenditures in next year's projected budget.

The board will be soliciting feedback for how to significantly decrease expenditures in time to produce a balanced 2020-21 budget.

To that end, there is a meeting on Monday, December 16 in the district office from 7:00-8:00 p.m. to present this information to any interested parties. Volunteers will be solicited to participate in Finance Committee meetings through the month of January that will result in a menu of recommended cuts for the Board's consideration at its February meeting.

2. Superintendent Search Update

Minutes:

Leadership Associates will host a series of input sessions to garner input from staff and community on Tuesday, January 21, 2020.

N. REPORTS FROM THE BOARD OF TRUSTEES - 7:40 PM

1. Heather McPhail Sridharan

a. Report from Grades 1 and 2

b. Committees/Events

Minutes:

Heather reported out from the E2 meeting. She attended the district Safety meeting, DLAC, the monthly KTA meeting. She also attended the Redwood High School parent night.

2. Sarah Killingsworth

a. Report from Grades 7 and 8

b. Committees/Events

Minutes:

Sarah attended the district Policy meeting. She reported that the committee tasked Liz with gathering data from neighboring schools on their middle school Math programs. She reported out from Manor Road Committee meeting.

3. Quoc Tran

a. Report from Grades 3 and 4

Minutes:

Quoc reported that he attended the 4th grade poetry reading.

b. Committees/Events

Minutes:

Quoc reported that he has been in contact with the Town of Ross regarding the permit fees charged for using the Branson School facilities for the Kent Middle School Teens in Transition program.

4. David Riedel

a. Report from Grades TK and K

Minutes:

David visited the TK/K program and participated in the Readers Parade. He visited

the Bacich Idea Lab.

b. Committees/Events

Minutes:

David attended the JLAC meeting . He reported that the JLAC Legislative Day to Sacramento will be held on January 23, 2020. He reported that the Bacich play structure group met and have scheduled a follow-up meeting to strategize future plans.

5. Davina Goldwasser

a. Report from Grades 5 and 6

b. Committees/Events

Minutes:

Davina reported on the December DLAC/ELAC meeting, The committee reviewed their vision for future reclassification ceremonies as an inclusive family event.

O. MASTER CALENDAR

P. FUTURE AGENDA ITEMS

Q. PERTINENT DATES

R. DEBRIEF ON MEETING AND NORMS

S. ADJOURNMENT - 8:10 PM

Minutes:

The meeting was adjourned at 9:50 PM.

T. RECESS TO CLOSED SESSION

1. RECESS TO CLOSED SESSION DURING THIS MEETING TO CONSIDER AND/OR TAKE ACTION ON THE FOLLOWING:

a. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Pursuant to Government Code 54956.9(a). College of Marin.

Board Clerk



Date

1/14/2020